



Drumlins
Country Club

APPLICATION FOR EMPLOYMENT

Drumlins



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Drumlins is an equal opportunity employer and does not discriminate on the basis of race, creed, color, sex, national origin, religion, marital status, age, disability, sexual orientation or status as a disabled veteran or as a veteran of the Vietnam era to the extent required by law.

TO HELP US LEARN MORE ABOUT YOUR EXPERIENCE, ABILITIES, AND INTEREST, PLEASE COMPLETE THIS APPLICATION FOR EMPLOYMENT AS THOROUGHLY AS POSSIBLE.

PERSONAL DATA - PLEASE PRINT ALL INFORMATION

NAME: _____ DATE OF APPLICATION: _____

PRESENT ADDRESS: _____

PRESENT TELEPHONE: _____ SOCIAL SECURITY NO: _____

PERMANENT ADDRESS/PHONE (IF DIFFERENT): _____

CHECK IF YOU ARE: _____ UNDER 18 YEARS OF AGE (WORKING PAPERS REQUIRED)

U.S. CITIZEN: YES NO TYPE OF VISA: _____

ALIEN REGISTRATION NUMBER: _____

WORK PREFERENCE

AVAILABILITY: _____ HOURS

TYPE OF POSITION DESIRED

FULL TIME PART TIME TEMPORARY

DAYS						
MON	TUES	WED	THURS	FRI	SAT	SUN
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DEPARTMENTS

GOLF SHOP TENNIS OTHER _____
 GOLF MAINTENANCE SWIM

DATE AVAILABLE: _____ SALARY DESIRED: _____ PER: _____

HAVE YOU EVER WORKED AT DRUMLINS? YES NO

IF YES, DATE: ____ / ____ / ____ DEPARTMENT: _____ POSITION: _____

ARE ANY OF YOUR RELATIVES, OTHER THAN SPOUSE, EMPLOYED AT DRUMLINS?

YES NO NAME: _____ DEPARTMENT: _____

IS THERE ANY INFORMATION RELATIVE TO A CHANGE OF NAME, USE OF AN ASSUMED NAME OR NICKNAME NECESSARY TO ENABLE A CHECK ON YOUR WORK RECORD? IF YES, EXPLAIN:

MAY WE CONTACT YOUR CURRENT EMPLOYER?

YES

NO

EMPLOYMENT EXPERIENCE

LIST EACH JOB HELD. START WITH YOUR PRESENT OR LAST JOB. INDICATE ALL PERMINANT, SUMMER AND VOLUNTEER WORK

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EMPLOYER	DATES		WORK PERFORMED
	FROM	TO	
ADDRESS			
SUPERVISOR	HRLY. RATE/SALARY		
	STARTING	FINAL	
REASON FOR LEAVING			

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EMPLOYER	DATES		WORK PERFORMED
	FROM	TO	
ADDRESS			
SUPERVISOR	HRLY. RATE/SALARY		
	STARTING	FINAL	
REASON FOR LEAVING			

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EMPLOYER	DATES		WORK PERFORMED
	FROM	TO	
ADDRESS			
SUPERVISOR	HRLY. RATE/SALARY		
	STARTING	FINAL	
REASON FOR LEAVING			

EDUCATION

SCHOOL	NAME AND LOCATION OF SCHOOL	COURSE OF STUDY	NO. OF YEARS COMPLETED	DID YOU GRADUATE?	DEGREE OR DIPLOMA
HIGH SCHOOL LAST ATTENDED				YES <input type="checkbox"/> NO <input type="checkbox"/>	
COLLEGE OR UNIVERSITY				YES <input type="checkbox"/> NO <input type="checkbox"/>	
BUSINESS OR TECHNICAL SCHOOL				YES <input type="checkbox"/> NO <input type="checkbox"/>	

DESCRIBE OTHER TRAINING, SPECIAL COURSES OR MILITARY SERVICE: _____

SUMMARIZE SPECIAL SKILLS AND QUALIFICATIONS ACQUIRED FROM EMPLOYMENT, EDUCATION, OR OTHER EXPERIENCE RELATED TO THE JOB FOR WHICH YOU ARE APPLYING: _____

REFERENCES

PLEASE LIST THREE PROFESSIONAL REFERENCES OR TWO PROFESSIONAL AND ONE PERSONAL

NAME	ADDRESS AND TELEPHONE	RELATIONSHIP

HAVE YOU EVER BEEN CONVICTED OF A FELONY, MISDEMEANOR, OR OTHER CRIME?
 NO YES – IF YES, INDICATE CIRCUMSTANCES (DATE, PLACE, CHARGED, AND DISPOSITION)

AS AN APPLICANT YOU AGREE TO AND UNDERSTAND THE FOLLOWING:

1. ANY OFFER OF EMPLOYMENT IS CONTINGENT UPON THE REVIEW AND VERIFICATION OF THE INFORMATION YOU HAVE PROVIDED.
2. YOUR ELIGIBILITY FOR PARTICIPATION IN DRUMLINS FRINGE BENEFIT PLANS, ARE SUBJECT TO THE REQUIREMENTS OF THOSE PLANS.
3. DRUMLINS MAY CONDUCT INVESTIGATIONS INCLUDING VERIFICATION OF PRIOR EMPLOYMENT HISTORY AND EDUCATION. BY SIGNING THIS APPLICATION, YOU AUTHORIZE DRUMLINS TO MAKE THESE INVESTIGATIONS, AUTHORIZE ANY PERSON OR ORGANIZATION CONTACTED TO FURNISH ANY INFORMATION THAT DRUMLINS MAY REQUEST, AND INDICATE YOUR AWARENESS THAT FALSE STATEMENTS OR FAILURES TO DISCLOSE INFORMATION MAY BE SUFFICIENT TO DISQUALIFY YOU FOR EMPLOYMENT, OR IF EMPLOYED, MAY RESULT IN YOUR DISMISSAL.

SIGNATURE OF APPLICANT _____

DATE: ____/____/____